



March 28, 2023

Mayor Erwin Elias  
Hamlet of Tuktoyaktuk  
P.O. Box 120  
Tuktoyaktuk, NT X0E 1C0

Dear Mayor Elias:

**Re: N5L3-0714 - Hamlet of Tuktoyaktuk, Municipal Water Licence Renewal - Reminder**

The Inuvialuit Water Board (IWB) would like to remind the Hamlet of Tuktoyaktuk that the Municipal Water Licence N5L3-0714 is due to expire on November 20, 2023. Ideally the IWB would like to receive a renewal application (Schedule C) along with supporting documents six (6) months prior to the expiry date. This will allow for the IWB to review, process and make a decision for licence renewal in a timely manner.

IWB recommends that the Hamlet of Tuktoyaktuk submit the following documents with the Schedule C renewal application:

1. Questionnaire for Municipal Undertakings,
2. Solid Waste Disposal Facilities Operation and Maintenance Plan (updated),
3. Sewage Waste Disposal Facilities Operation and Maintenance Plan (updated),
4. Hazardous Waste Management Plan (updated),
5. Spill Contingency Plan (updated), and
6. Environmental Impact Screening Committee (EISC) decision letter for the municipal water licence renewal.

During the 2019 IWB Workshop, the EISC informed participants, as per the Inuvialuit Final Agreement (IFA), s. 11 (36), all municipal water licences must be screened through the EISC process prior to a water licence being issued. It is recommended the Hamlet of Tuktoyaktuk complete the EISC online project summary questionnaire which is found on the EISC website.

The Questionnaire for Municipal Undertakings (Item 1) and the Water Licence Renewal Application - Schedule C are available on the IWB website at:  
<https://www.inuvwb.ca/applications/questionnaires>, and:  
<https://www.inuvwb.ca/applications/procedure>.

Please submit two (2) hard copies and two (2) electronic copies (USB's) of the completed renewal application package. Submitted documents, including all related IWB correspondence, will be placed on the IWB Public Register.

Should you have any questions, please contact me at (867) 678-8610 or [adhikarib@inuvwb.ca](mailto:adhikarib@inuvwb.ca) or Mardy Semmler, IWB Executive Director, at 867-678-8609 or [semmlerm@inuvwb.ca](mailto:semmlerm@inuvwb.ca).

Sincerely,

A handwritten signature in black ink, appearing to read 'B. Adhikari', with a horizontal line underneath the name.

Bijaya Adhikari, PhD  
Science and Regulatory Coordinator

cc: Lucy Kuptana, SAO – Hamlet of Tuktoyaktuk  
Lloyd Gruben, ENR Water Resource Officer, Inuvik Region