



May 6, 2026

Mayor Donna Keogak  
Hamlet of Sachs Harbour  
P.O. Box 90  
Sachs Harbour, NT X0E 0Z0

Dear Mayor Keogak:

**Re: N7L3-1531 - Hamlet of Sachs Harbour, Municipal Water Licence - 2025 Annual Report - Submission Reminder**

The Inuvialuit Water Board (IWB) would like to remind the Hamlet of Sachs Harbour that the 2025 Annual Report, as required by Water Licence N7L3-1531 Part B: General Conditions, Item 1 was due April 30, 2026. The 2025 Annual Report should cover the period from January 1 to December 31, 2025. The municipal water licence annual report template can be found on the IWB website: <https://www.inuvwb.ca/resources/iwb-publications/>

In accordance with Water Licence N7L3-1531 Part B, Item 12 and the IWB Document Submission Standards, please submit two (2) printed copies of all reports, plans, maps and drawings along with two (2) electronic copies (USBs), including a signed cover letter referencing the water licence number and the corresponding licence condition for which the report is being submitted. All submitted documents, including IWB related correspondence, will be placed on the IWB Public Register.

Should you have questions or concerns regarding this correspondence, contact me at 867-678-8610 or email to [adhikarib@inuvwb.ca](mailto:adhikarib@inuvwb.ca) or Mardy Semmler, Executive Director, at 867-678-8609 or [semmlerm@inuvwb.ca](mailto:semmlerm@inuvwb.ca).

Sincerely,

Bijaya Adhikari, PhD  
Science and Regulatory Coordinator

cc: Betty Hoagak, SAO - Hamlet of Sachs Harbour  
Lloyd Gruben, Water Resource Officer - GNWT ECC Beaufort Delta Region, Inuvik